



HEBDEN GREEN COMMUNITY SCHOOL

ACCESS TO THE INDEPENDENT PERSON PROCEDURE

Written by	Reviewed by	Ratified by	Ratified on	Status
Sally Woods	Lesley Ellison	Residential Link Governor	January 2024	School

It is important that our pupils know that they can talk about their problems or concerns in school. This may be during the daytime, the evening or the night.

We know that our pupils share their time in school and residential with a range of different staff, including:

- Pastoral teachers
- Class teachers
- Teaching assistants
- General assistants, during break times and personal care times
- Mid day assistants, during lunch times
- Physiotherapists
- Nurses
- Speech and language therapists
- Residential care staff
- Governors
- Independent visitors
- ELSA

Pupil have access to the school landline and his or her own personal mobile phones where applicable. Pupils are able to make phone calls at set times or on request.

Our Independent Person is Diane Dixon who the staff will work with pupils to contact where needed. Diane Dixon will regularly complete unannounced visits to the setting to enable pupils to access her regularly in person.

Around the department there are numerous posters displaying independent phone lines such as Childline for any young person or child who needs advice or to make a disclosure. The number displayed is 0800 1111. The number for the Office of the Children's Commissioner is also displayed 0800 528 0731.